



Educating



Enabling

APPLICATION FOR EMPLOYMENT



Enriching



Enjoying

Date of Application ____ / ____ / ____

Please print neatly

General Information

Name (last)	(First)	Middle Initial
Address (Mailing Address)	City	State
		Zip Code
Home Phone ()	Cellular Phone ()	Email

Position

Position(s) applied for: <input type="checkbox"/> Administrative <input type="checkbox"/> Artist / Fabricator <input type="checkbox"/> Education / Childcare <input type="checkbox"/> Custodial	<input type="checkbox"/> Gallery <input type="checkbox"/> Reception <input type="checkbox"/> Other: _____	Type of desired employment: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary / Seasonal <input type="checkbox"/> Volunteer (Please see our volunteer application)
Date Available (Day/Month/Year) / /	Salary Desired \$	
If under the age of 18, Can you furnish a work permit? (Required by law)		

Education and Training

Name	Graduate	Degree & Year	Major or Subject
High School	Yes / No / In Progress		
College/University	Yes / No / In Progress		
Business/Technical	Yes / No / In Progress		

Work Experience (include volunteer work and military experience)

Employer	Telephone Number ()	From (Month/Year) to (Month/Year) / - /
Address	Hours per week	Last Salary / Hourly Wage
Position Title	Supervisor (Name)	Reason for Leaving

Specific Duties (Summarize the nature of work performed and job responsibilities)

Employer	Telephone Number ()	From (Month/Year) to (Month/Year) / - /
Address	Hours per week	Last Salary / Hourly Wage
Position Title	Supervisor (Name)	Reason for Leaving

Specific Duties (Summarize the nature of work performed and job responsibilities)

Employer	Telephone Number ()	From (Month/Year) to (Month/Year) / - /
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Address	Hours per week	Last Salary / Hourly Wage
Position Title	Supervisor (Name)	Reason for Leaving

Specific Duties (Summarize the nature of work performed and job responsibilities)

Special Skills / Qualifications / Licenses / Certifications

References		
Name	Telephone Number ()	Number of Years Known
Name	Telephone Number ()	Number of Years Known
Name	Telephone Number ()	Number of Years Known

Personal Statement

Applicant Statement

I certify the information contained in this application is true, correct, and complete. I understand that, if employed, false statements reported on this application may be considered sufficient cause for dismissal.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references listed to verify the accuracy of all information provided by me in this job application, résumé, or job interview. I hereby waive any and all rights and claims I have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice, except as required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurance to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's Executive Director.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and the federal immigration laws require me to complete an I-9 Form in this regard.

Signature of Applicant _____ Date ____/____/____

